

*Minutes of Regular Meeting  
Board of Trustees, Chicago Ridge Public Library  
August 8, 2022*

***CALL TO ORDER AND ROLL CALL***

President Fitzgerald called the meeting to order at 7:00 p.m. Responding to roll call were Trustees Fletcher, Janik, Pawlowski, Sujak, and Werley. Also present were Director Dana Wishnick and Administrative Manager Brittany Lies.

***AUDIENCE TO VISITORS***

No Audience to Visitors at this time.

***APPROVAL OF MINUTES***

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of July 11, 2022.

It was moved by Trustee Werley and seconded by Trustee Fletcher.

- ❖ THAT THE MINUTES OF THE REGULAR MEETING OF JULY 11, 2022 BE APPROVED

AYES.....	Fitzgerald, Fletcher, Janik, Pawlowski, Sujak, and Werley
NAYS.....	None
ABSENT.....	Grabinski
ABSTAIN.....	None

President Fitzgerald called for additions or corrections to the Minutes of the Closed Committee Meeting of August 1, 2022.

It was moved by Trustee Werley and seconded by Trustee Fletcher.

- ❖ THAT THE MINUTES OF THE CLOSED COMMITTEE MEETING OF AUGUST 1, 2022 BE APPROVED

AYES.....	Fitzgerald, Fletcher, Janik, Pawlowski, Sujak, and Werley
NAYS.....	None
ABSENT.....	Grabinski
ABSTAIN.....	None

***FINANCIAL REPORTS AND APPROVAL OF BILLS***

It was moved by Trustee Pawlowski and seconded by Trustee Sujak.

❖ THAT THE REVISED JUNE 2022 INCOME STATEMENT AND BALANCE SHEET BE APPROVED

AYES..... Fitzgerald, Fletcher, Janik, Pawlowski, Sujak, and Werley  
NAYS..... None  
ABSENT..... Grabinski  
ABSTAIN..... None

It was moved by Trustee Pawlowski and seconded by Trustee Sujak.

❖ THAT THE JULY 2022 INCOME STATEMENT AND BALANCE SHEET BE APPROVED

AYES..... Fitzgerald, Fletcher, Janik, Pawlowski, Sujak, and Werley  
NAYS..... None  
ABSENT..... Grabinski  
ABSTAIN..... None

It was moved by Trustee Werley and seconded by Trustee Pawlowski.

❖ THAT THE AUGUST 2022 CLAIMS LIST IN THE AMOUNT OF \$113,278.63 BE APPROVED

AYES..... Fitzgerald, Fletcher, Janik, Pawlowski, Sujak, and Werley  
NAYS..... None  
ABSENT..... Grabinski  
ABSTAIN..... None

**COMMUNICATIONS**

The library received its PNG award letter for the 9th year in a row. This grant will allow the library to collaborate with the local school district.

Google reviews and article features were reviewed.

**DIRECTOR'S REPORT**

Programming Coordinator Lori Lysik has started her FMLA leave. With the current and upcoming leaves and vacation requests, Managers library wide are changing their regular hours to fill in staff shortages.

The library is in the process of closing all CIBC accounts and moving the accounts to Wintrust.

Starting September 1st, Libby (eMediaLibrary) will offer digital magazines.

The first round of emails have been sent out to new cardholders.

September marks National Library Card Sign-Up month. The library is in need of new library cards and will start a library card design contest.

The library is bringing the Ice Cream Social back on August 16th.

Youth Services is hosting a Community Baby Shower that will help kickoff the 1000 Books Before Kindergarten program on September 1st.

Staff volunteered to work RidgeFest on its opening night.

The Internet Use & Safety Policy has been updated to become CIPA compliant.

***COMMITTEE REPORTS***

No Committee Reports at this time.

***UNFINISHED BUSINESS***

No Unfinished Business at this time.

***NEW BUSINESS***

The Internet Use & Safety Policy has been updated to include the addition of laptop lending, which was an ECF grant funding requirement.

It was moved by Trustee Werley and seconded by Trustee Pawlowski.

**❖ THAT THE INTERNET USE AND SAFETY POLICY BE APPROVED**

AYES.....	Fitzgerald, Fletcher, Janik, Pawlowski, Sujak, and Werley
NAYS.....	None
ABSENT.....	Grabinski
ABSTAIN.....	None

The Board reviewed the IL Standards: Chapter 9: Public Services: Reference & Reader's Advisory Services. The library meets all of the requirements.

Trustees watched the IL Harassment training video for the required annual training.

Director Wishnick left the meeting at 8:00 p.m.

A motion to close the Regular meeting was made by Trustee Werley and seconded by Trustee Pawlowski to go into Executive Session at 8:05 p.m.

A motion to open the Regular meeting was made by Trustee Pawlowski and seconded by Trustee Janik at 8:22 p.m.

***TRUSTEE COMMENTS***

Trustee Werley mentioned that the new school supply list doesn't include a library card and has made Director Wishnick and Youth Services Manager Irene Ciciora aware.

***ADJOURNMENT***

There being no objections; the meeting was adjourned 8:25 p.m.

Respectfully submitted,

X

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Brittany Lies  
Administrative Manager

X

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Stan Pawlowski  
Secretary