

*Minutes of Regular Meeting
Board of Trustees, Chicago Ridge Public Library
February 13, 2023*

CALL TO ORDER AND ROLL CALL

President Fitzgerald called the meeting to order at 7:00 p.m. Responding to roll call were Trustees Fletcher, Grabinski, Janik, Pawlowski, and Sujak. Also present were Director Wishnick and Administrative Manager Brittany Lies.

AUDIENCE TO VISITORS

No Audience to Visitors.

APPROVAL OF MINUTES

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of January 9, 2023.

It was moved by Trustee Grabinski and seconded by Trustee Fletcher.

- ❖ THAT THE MINUTES OF THE REGULAR MEETING OF JANUARY 9, 2023 BE APPROVED

AYES.....	Fitzgerald, Fletcher, Grabinski, Pawlowski, and Sujak
NAYS.....	None
ABSENT.....	Werley
ABSTAIN.....	None

FINANCIAL REPORTS AND APPROVAL OF BILLS

It was moved by Trustee Grabinski and seconded by Trustee Fletcher.

- ❖ THAT THE REVISED DECEMBER 2022 AND THE REGULAR JANUARY 2023 INCOME STATEMENTS AND BALANCE SHEETS BE APPROVED

AYES.....	Fitzgerald, Fletcher, Janik, Grabinski, Pawlowski, Sujak
NAYS.....	None
ABSENT.....	Werley
ABSTAIN.....	None

It was moved by Trustee Grabinski and seconded by Trustee Fletcher.

❖ THAT THE FEBRUARY 2023 CLAIMS LIST IN THE AMOUNT OF \$141,592.90 BE APPROVED

AYES.....	Fitzgerald, Fletcher, Janik, Grabinski, Pawlowski, Sujak
NAYS.....	None
ABSENT.....	Werley
ABSTAIN.....	None

COMMUNICATIONS

Comment cards were read.

The LACONI Trustee banquet will be in person on May 19th. Administrative Manager Lies will add a reminder on the April agenda. The ALA conference will be in Chicago this year. The library will send some staff and Trustees who would like to attend.

DIRECTOR'S REPORT

Circulation Clerk Eileen Tranowski resigned on January 31st. The library filled that position by hiring Joshua Bou on January 25th.

Director Wishnick submitted the 2023 Annual Certification with the Illinois State Library on January 4th. The Records Disposal Certificate was sent to the Illinois State Archive on January 20th for approval.

The library received its 2nd installment of property taxes for FY2022. Director Wishnick provided an estimated end of FY2022 fund balance.

The Board Bylaws policy will be reviewed in March. The Ethics Act and Public Libraries Trustee Ethics Statement will be reviewed in May.

Youth Services continues to have high Winter Reading and 1,000 Books Before Kindergarten program participants. Youth Services staff and Director Wishnick have been assisting the Chicago Ridge schools with the PNG Virtual Reality lessons.

Adult Services is receiving positive reviews on their collaboration with Pathlights. Adult Services Manager Alicia Jackson and Adult Services Associate Sara Palomo have been working on assembling a Memory Lab which will transition VCR tapes, cassettes, and film into DVDs, CDs, and digital files. Adult Services has also created a display near their desk on various topics.

COMMITTEE REPORTS

No Committee Reports at this time.

UNFINISHED BUSINESS

No Unfinished Business at this time.

NEW BUSINESS

It was moved by Trustee Grabinski and seconded by Trustee Janik

- ❖ THAT THE FY2022 ILLINOIS PUBLIC LIBRARY ANNUAL REPORT (IPLAR) BE APPROVED

AYES..... Fitzgerald, Fletcher, Janik, Grabinski, Pawlowski, Sujak
NAYS..... None
ABSENT..... Werley
ABSTAIN..... None

The Trustees reviewed the Standards for IL Libraries: Chapter 3: Personnel. The library meets all of the requirements.

Director Wishnick provided 2022 year end library statistics.

TRUSTEE COMMENTS

President Fitzgerald discussed the upcoming election.

ADJOURNMENT

There being no objections; the meeting was adjourned 7:58 p.m.

Respectfully submitted,

X

Brittany Lies
Administrative Manager

X

Stan Pawlowski
Secretary