

*Minutes of Regular Meeting  
Board of Trustees, Chicago Ridge Public Library  
January 9, 2023*

***CALL TO ORDER AND ROLL CALL***

President Fitzgerald called the meeting to order at 7:00 p.m. Responding to roll call were Trustees Fletcher, Grabinski, Janik, Sujak, and Werley. Also present were Director Dana Wishnick and Administrative Manager Brittany Lies.

***AUDIENCE TO VISITORS***

No Audience to Visitors.

***APPROVAL OF MINUTES***

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of December 12, 2022.

It was moved by Trustee Grabinski and seconded by Trustee Fletcher.

- ❖ THAT THE MINUTES OF THE REGULAR MEETING AND EXECUTIVE SESSION OF DECEMBER 12, 2022 BE APPROVED

AYES.....	Fitzgerald, Fletcher, Grabinski, Janik, Sujak, and Werley
NAYS.....	None
ABSENT.....	Pawlowski
ABSTAIN.....	None

***FINANCIAL REPORTS AND APPROVAL OF BILLS***

It was moved by Trustee Grabinski and seconded by Trustee Werley.

- ❖ THAT THE DECEMBER 2022 INCOME STATEMENT AND BALANCE SHEET BE APPROVED

AYES.....	Fitzgerald, Fletcher, Grabinski, Janik, Sujak, and Werley
NAYS.....	None
ABSENT.....	Pawlowski
ABSTAIN.....	None

It was moved by Trustee Grabinski and seconded by Trustee Werley.

❖ THAT THE JANUARY 2023 CLAIMS LIST IN THE AMOUNT OF \$95,516.77 BE APPROVED

AYES..... Fitzgerald, Fletcher, Grabinski, Janik, Sujak, and Werley  
NAYS..... None  
ABSENT..... Pawlowski  
ABSTAIN..... None

***COMMUNICATIONS***

Comment cards, Google, and Yelp reviews were read.

Director Wishnick gave a health update on Trustee Pawlowski.

***DIRECTOR'S REPORT***

Circulation Clerk Eileen Tranowski will be resigning at the end of January 2023.

The library received its State Replacement Tax for FY2022. Director Wishnick gave an update on the status of the property tax disbursements.

Starting in February, the Village is implementing a new payroll system. Director Wishnick and Administrative Manager Lies will attend training for this.

The camera system has been updated.

Due to the weather on December 22nd the library closed early and had reduced hours on December 23rd. With the closing, the new phone system allowed easy changes to our messages.

The annual Winter Giving Tree items have been collected and will be disbursed amongst the schools and items will be placed in the Blessings Box.

Sandra Wishnick sent the library a thoughtful donation.

The Per Capita Grant application and Annual Certification have been completed.

The Board Bylaws will be reviewed at the March meeting.

Youth Services have been busy with programming. Staff are in schools to provide our PNG's Virtual Reality program and Youth Services Manager Irene Ciciora began the "One District One Book" program for Winter 2023.

Adult Services resumed their Senior Connections program and will be working with Pathlights later this month.

**COMMITTEE REPORTS**

No Committee Reports at this time.

**UNFINISHED BUSINESS**

No Unfinished Business at this time.

**NEW BUSINESS**

It was moved by Trustee Werley and seconded by Trustee Grabinski.

- ❖ THAT THE REVISED FREEDOM OF INFORMATION ACT (FOIA) POLICY BE APPROVED

AYES..... Fitzgerald, Fletcher, Grabinski, Janik, Sujak, and Werley  
 NAYS..... None  
 ABSENT..... Pawlowski  
 ABSTAIN..... None

The Board reviewed the IL Standards: Chapter 1: Core Standards and Chapter 2: Governance & Administration. The library meets all of the requirements.

Director Wishnick gave an update on the current litigation case.

President Fitzgerald inquired about the status of the roof and the possibility of looking into replacement.

**TRUSTEE COMMENTS**

No Trustee Comments at this time.

**ADJOURNMENT**

There being no objections; the meeting was adjourned 7:44 p.m.

Respectfully submitted,

**X**  
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 Brittany Lies  
 Administrative Manager

**X**  
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 Richard Fitzgerald  
 President