

*Minutes of Regular Meeting
Board of Trustees, Chicago Ridge Public Library
November 8, 2021*

CALL TO ORDER AND ROLL CALL

President Fitzgerald called the meeting to order at 7:00 p.m. Responding to roll call were Trustees Fletcher, Grabinski, Pawlowski, Sujak, and Werley. Also present was Administrative Manager Brittany Lies.

AUDIENCE TO VISITORS

No Audience to Visitors.

APPROVAL OF MINUTES

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of October 11, 2021.

It was moved by Trustee Werley and seconded by Trustee Grabinski.

- ❖ THAT THE MINUTES OF THE REGULAR MEETING OF OCTOBER 11, 2021 BE APPROVED

AYES.....	Fitzgerald, Fletcher, Grabinski, Pawlowski, Sujak, and Werley
NAYS.....	None
ABSENT.....	Janik
ABSTAIN.....	None

President Fitzgerald called for additions or corrections to the Minutes of the Executive Session of October 11, 2021.

It was moved by Trustee Werley and seconded by Trustee Grabinski.

- ❖ THAT THE MINUTES OF THE EXECUTIVE SESSION OF OCTOBER 11, 2021 BE APPROVED

AYES.....	Fitzgerald, Fletcher, Grabinski, Pawlowski, Sujak, and Werley
NAYS.....	None
ABSENT.....	Janik
ABSTAIN.....	None

President Fitzgerald called for additions or corrections to the Budget Committee Meeting of October 18, 2021.

It was moved by Trustee Grabinski and seconded by Trustee Sujak.

- ❖ THAT THE MINUTES OF THE BUDGET COMMITTEE MEETING OF OCTOBER 18, 2021 BE APPROVED

AYES..... Fitzgerald, Fletcher, Grabinski, Sujak, and Werley
NAYS..... None
ABSENT..... Janik
ABSTAIN..... Pawlowski

FINANCIAL REPORTS AND APPROVAL OF BILLS

It was moved by Trustee Grabinski and seconded by Trustee Werley.

- ❖ THAT THE OCTOBER 2021 INCOME STATEMENT AND BALANCE SHEET BE APPROVED

AYES..... Fitzgerald, Fletcher, Grabinski, Pawlowski, Sujak, and Werley
NAYS..... None
ABSENT..... Janik
ABSTAIN..... None

It was moved by Trustee Grabinski and seconded by Trustee Pawlowski.

- ❖ THAT THE NOVEMBER 2021 CLAIMS LIST IN THE AMOUNT OF \$90,458.21 BE APPROVED

AYES..... Fitzgerald, Fletcher, Grabinski, Pawlowski, Sujak, and Werley
NAYS..... None
ABSENT..... Janik
ABSTAIN..... None

COMMUNICATIONS

A teacher from Ridge Lawn sent a thank you email to Youth Services Manager Irene Cicora for visiting their classroom.

Google reviews were read and discussed.

DIRECTOR'S REPORT

Circulation Lead Liz Wald has returned from her FMLA leave on November 1st.

OSG is in the process of upgrading certain staff computers to solid slate drives.

Access Services Manager Melinda Provost is working with SWAN to consolidate multiple Item Types in our catalog.

Adult and Youth Services are still going strong with programming and their Fall Reading Programs.

Multimedia Libraries Rhone Talsma has been creating colorful bookmarks to promote databases and book clubs.

Youth Services donated 230 treat bags for Jon’s Way Halloween event.

COMMITTEE REPORTS

The Finance Committee met on October 18, 2021 where they reviewed the FY2022 budget.

UNFINISHED BUSINESS

No Unfinished Business at this time.

NEW BUSINESS

President Fitzgerald discussed the FY2022 budget.

It was moved by Trustee Grabinski and seconded by Trustee Fletcher

❖ **THAT THE FY2022 BUDGET, LEVY, AND RESOLUTION BE APPROVED**

AYES.....	Fitzgerald, Fletcher, Grabinski, Pawlowski, Sujak, and Werley
NAYS.....	None
ABSENT.....	Janik
ABSTAIN.....	None

The library is recommending that the Board transfer \$150,000 to the Special Reserve Fund.

It was moved by Trustee Grabinski and seconded by Trustee Pawlowski

❖ **THAT THE SPECIAL RESERVE TRANSFER RESOLUTION OF \$150,000 FROM FY2021 BE APPROVED**

AYES.....	Fitzgerald, Fletcher, Grabinski, Pawlowski, Sujak, and Werley
NAYS.....	None
ABSENT.....	Janik
ABSTAIN.....	None

The library would like to join a new programming cooperative called Illinois Library Present. This program would allow the library to bring our patrons access to nationally recognized and high-profile authors and speakers virtually.

It was moved by Trustee Werley and seconded by trustee Grabinski

❖ **THAT THE ILLINOIS LIBRARIES PRESENT IGA BE APPROVED**

AYES..... Fitzgerald, Fletcher, Grabinski, Pawlowski, Sujak, and Werley
NAYS..... None
ABSENT..... Janik
ABSTAIN..... None

The Collection Development policy has been revised.

❖ **THAT THE REVISED COLLECTION DEVELOPMENT POLICY BE APPROVED**

AYES..... Fitzgerald, Fletcher, Grabinski, Pawlowski, Sujak, and Werley
NAYS..... None
ABSENT..... Janik
ABSTAIN..... None

TRUSTEE COMMENTS

President Fitzgerald made the board aware that Director Wishnick's evaluation has been finalized.

ADJOURNMENT

There being no objections; the meeting was adjourned 7:55 p.m.

Respectfully submitted,

X

Brittany Lies
Administrative Manager

X

Stan Pawlowski
Secretary