CALL TO ORDER AND ROLL CALL

President Fitzgerald called the meeting to order at 7:30 p.m. Responding to roll call were Trustees Fletcher, Grabinski, Janik, Kamba, Nestor and Pawlowski. Also present was Director Dana Wishnick.

AUDIENCE TO VISITORS

No Audience to Visitors

APPROVAL OF MINUTES

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of November 11, 2019.

It was moved by Trustee Janik and seconded by Trustee Grabinski.

❖ THAT THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 11, 2019 BE APPROVED

AYES……………… Fitzgerald, Fletcher, Grabinski, Janik, Kamba, Nestor and Pawlowski
NAYS……………… None
ABSENT…………… None
ABSTAIN………… None

FINANCIAL REPORTS AND APPROVAL OF BILLS

It was moved by Trustee Nestor and seconded by Trustee Grabinski.

❖ THAT THE NOVEMBER 2019 INCOME STATEMENT AND BALANCE SHEET BE APPROVED

AYES……………… Fitzgerald, Fletcher, Grabinski, Janik, Kamba, Nestor and Pawlowski
NAYS……………… None
ABSENT…………… None
ABSTAIN………… None

It was moved by Trustee Nestor and seconded by Trustee Grabinski

❖ THAT THE DECEMBER 2019 CLAIMS LIST IN THE AMOUNT OF $106,109.99 BE APPROVED
AYES…………… Fitzgerald, Fletcher, Grabinski, Janik, Kamba, Nestor and Pawlowski
NAYS…………… None
ABSENT………… None
ABSTAIN………… None

Director Dana Wishnick and Administrative Manager Brittany Luna asked the bookkeeper to update the Income Statement and Balance Sheet based on the information received from the audit.

It was moved by Trustee Nestor and seconded by Trustee Grabinski.

✓ THAT THE REVISED DECEMBER 2018 – OCTOBER 2019 INCOME STATEMENT AND BALANCE SHEET BE APPROVED

AYES…………… Fitzgerald, Fletcher, Grabinski, Janik, Kamba, Nestor and Pawlowski
NAYS…………… None
ABSENT………… None
ABSTAIN………… None

COMMUNICATIONS

Comment cards were presented, many highlighted the extra sewing classes.

Director Dana Wishnick will be attending the Village Budget Workshop & Public Hearing on Saturday, December 7, 2019.

DIRECTOR’S REPORT

The new public computers have been installed. Staff continues to work with RWK to clean up a small list of issues that need to be resolved.

The Friends of the Chicago Ridge Library voted to disband at their November board meeting. They have a balance of $6,000 which they will be donating to the Library in 2020 after reconciling any outstanding balances.

Youth Services Library Associate Paula Johnson is taking FMLA leave to care for a family member, effective November 27, 2019.

COMMITTEE REPORTS

No Committee Reports at this time.

UNFINISHED BUSINESS
No Unfinished Business at this time.

NEW BUSINESS

A discussion was held regarding the updates to the Sexual Harassment policy with the suggestion of a few changes.

It was moved by Trustee Grabinski and seconded by Trustee Nestor.

❖ THAT THE ANTI HARASSMENT AND THE DRUG AND ALCOHOL POLICIES BE APPROVED

AYES.............. Fitzgerald, Fletcher, Grabinski, Janik, Kamba, Nestor and Pawlowski
NAYS.............. None
ABSENT.......... None
ABSTAIN......... None

It was moved by Trustee Pawlowski and seconded by Trustee Grabinski

❖ TO ACCEPT THE SEXUAL HARASSMENT POLICY RESOLUTION BE APPROVED

AYES.............. Fitzgerald, Fletcher, Grabinski, Janik, Kamba, Nestor and Pawlowski
NAYS.............. None
ABSENT.......... None
ABSTAIN......... None

It was moved by Trustee Pawlowski and seconded by Trustee Fletcher

❖ THAT THE 2020 BOARD MEETING DATES WITH A START TIME OF 7:00 PM BE APPROVED

AYES.............. Fitzgerald, Fletcher, Grabinski, Janik, Kamba, Nestor and Pawlowski
NAYS.............. None
ABSENT.......... None
ABSTAIN......... None

It was moved by Trustee Nestor and seconded by Trustee Grabinski.

❖ THAT THE 2020 LIBRARY HOLIDAY CLOSINGS BE APPROVED
2020 Holiday Dates

2020 Board Meeting Dates

January 1, 2020  January 13, 2020
April 12, 2020  February 10, 2020
May 10, 2020  March 9, 2020
May 25, 2020  April 13, 2020
July 4, 2016  May 11, 2020
September 7, 2020  June 8, 2020
November 26, 2020  July 13, 2020
December 24, 2020  August 10, 2020
December 25, 2020  September 14, 2020
December 31, 2020  October 12, 2020

A discussion was held regarding the Executive Session minute review.

It was moved by Trustee Janik and seconded by Trustee Grabinski.

- TO KEEP THE EXECUTIVE SESSION MINUTES OF JUNE 11, 2018, APRIL 8, 2019, MAY 13, 2019, JULY 15, 2019, AUGUST 12, 2019, AUGUST 26, 2019 AND SEPTEMBER 9, 2019 CLOSED AND CONFIDENTIAL BE ACCEPTED

Director Wishnick has been in contact with Julie Tappendorf from the Ancel Glink Law Firm.

It was moved by Trustee Janik and seconded by Trustee Grabinski.

- THAT THE LIBRARY CHANGE LAW FIRMS TO ANCEL GLINK BE ACCEPTED
NIR Roof Care provided a proposal to make minor repairs to the roof and F.E. Moran provided a quote to replace the main entrance wall hydrant with a weather proof cover and an isolation valve on the interior pipes.

It was moved by Trustee Pawlowski and seconded by Trustee Grabinski.

- THAT THE NIR ROOF PROPOSAL AND THE F.E. MORAN PLUMBING PROPOSAL BE ACCEPTED

  AYES…………….. Fitzgerald, Fletcher, Grabinski, Janik, Kamba, Nestor and Pawlowski
  NAYS…………… None
  ABSENT………… None
  ABSTAIN……….. None

**TRUSTEE COMMENTS**

No Trustee Comments at this time.

**ADJOURNMENT**

There being no objections; the meeting was adjourned 8:52 p.m.

Respectfully submitted,

Brittany Luna
Administrative Manager

Karrie Grabinski
Secretary